

NRC FORM 114
(5-99)
NRCM 4108

U.S. NUCLEAR REGULATORY COMMISSION

CAREER OPPORTUNITY ANNOUNCEMENT

DO NOT REMOVE POSTING

AT EQUAL OPPORTUNITY EMPLOYER, CANDIDATES WILL BE CONSIDERED WITHOUT DISCRIMINATION FOR ANY NONMERIT REASON SUCH AS RACE, COLOR, RELIGION, SEX, NATIONAL ORIGIN, POLITICAL AFFILIATION, MARITAL STATUS, PHYSICAL OR MENTAL HANDICAPS, AGE, OR MEMBERSHIP IN AN EMPLOYEE ORGANIZATION.

POSITION TITLE Sr Criminal Investr (Task Ld)		ANNOUNCEMENT NUMBER 0237001	DATES: OPENING 10/09/01 CLOSING (Close of business) 10/31/01	EXPIRATION (For "Open Until Filled" vacancies remove posting on this date)
SERIES 1811	GRADE GG-14	KNOWLEDGE PROMOTION POTENTIAL TO GG-14	AREA OF CONSIDERATION NATIONWIDE <input checked="" type="checkbox"/> BARGAINING UNIT WASHINGTON, DC COMMUTING AREA <input checked="" type="checkbox"/> FULL-TIME REGION COMMUTING AREA <input checked="" type="checkbox"/> PERMANENT APPOINTMENT <input checked="" type="checkbox"/> OTHER NRC Wide INCUMBENT IS SUBJECT TO RANDOM DRUG TESTING NOT TO EXCEED	
ORGANIZATION LOCATION Office of Investigations Chicago Field Office				
DUTY LOCATION Lisle, IL	TRAVEL REQUIREMENTS 50 percent	NAME OF IMMEDIATE SUPERVISOR Richard Paul		

APPLICATION INSTRUCTIONS: COMPLETE AND SUBMIT THE FOLLOWING TO THE ADDRESS SPECIFIED AT THE BOTTOM OF THIS PAGE. (Use the Vacancy Announcement Number in all correspondence.)

1. AN UPDATED SF71 PERSONAL QUALIFICATIONS STATEMENT OR APPLICATION FOR GOVERNMENT EMPLOYMENT OR RESUME
2. AN NRC FORM 115 VACANCY APPLICATION STATUS NOTICE (NRC applicants only)
3. A COPY OF YOUR CURRENT PERFORMANCE APPRAISAL OR A SIGNED STATEMENT THAT IT IS NOT AVAILABLE.
4. NRC APPLICANTS (ONLY): FOUR COPIES OF APPLICATION MATERIALS REQUESTED.
5. THE NRC IS A ZERO-TOLERANCE AGENCY WITH RESPECT TO ILLEGAL DRUG USE.
6. OTHERS (Specify):

NOTICE: APPLICATIONS MAY BE REFERRED TO THE RATING ENTITY A MINIMUM OF SIXTEEN (16) CALENDAR DAYS AFTER OPENING DATE

NONBARGAINING UNIT POSITIONS ONLY. CANDIDATES WHOSE PRESENT PROMOTION POTENTIAL DOES NOT EXCEED THE POTENTIAL OF THIS VACANCY MAY NOT BE SUBJECT TO RATING PROCEDURES AND MAY BE REFERRED DIRECTLY TO THE SELECTING OFFICIAL.

DUTIES OF POSITION (If this position is announced at multiple grade levels, these duties describe the full performance level; at lower grade levels the duties may vary slightly and will be performed under somewhat closer supervision.)

Incumbent serves as senior criminal investigator (task leader) with technical expertise and outstanding leadership qualities. Provides specialized advice and counsel on investigative matters and plans, conducts and brings to a conclusion extremely sensitive and complex investigations which may ultimately result in significant enforcement action and/or criminal prosecution. Serves as Team Leader for extremely complex investigations which have national ramifications.

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QUALIFICATIONS REQUIRED (If the position is announced at multiple grade levels, these qualifications describe the full performance level, unless otherwise specified. The position description, immediate supervisor, and/or NRC Manual chapter and Appendix 4108 can be consulted for more detailed qualification requirements and/or interpretation of qualifying experience.)

Candidates must have progressively responsible experience which indicates a thorough knowledge of investigative techniques, laws of evidence and rules of criminal procedures. Must have a general knowledge of power reactor construction/operation and radioactive materials principles/applications sufficient to conduct investigations as they relate to the regulatory process. This knowledge is supported by an undergraduate baccalaureate degree at an accredited college or university

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RATING FACTORS (Applicants are strongly encouraged to submit a statement addressing the Rating listed below.)

1. Thorough knowledge of investigative techniques and procedures.

(EXAMPLE: Describe specific experience, training, and developmental assignments which have provided you with knowledge and investigative techniques as well as the laws of evidence and the rules of federal criminal procedure. Describe how you have applied this knowledge and for what purpose.)

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FOR ADDITIONAL INFORMATION CONTACT

Dawn Moss/Kathy Adams

E-Mail: DDM

Mail Stop: O 3E17A

TELEPHONE

AREA CODE

NUMBER

301

415-3969

SEND APPLICATION MATERIALS TO:

<input checked="" type="checkbox"/> Human Resources Services & Operations Office of Human Resources	<input type="checkbox"/> Region I Personnel Officer	<input type="checkbox"/> Region II Personnel Officer	<input type="checkbox"/> Region III Personnel Officer	<input type="checkbox"/> Region IV Personnel Officer
U.S. Nuclear Regulatory Commission Washington, D.C. 20555	U.S. Nuclear Regulatory Commission 475 Allendale Road King of Prussia, PA 19406	U.S. Nuclear Regulatory Commission 61 Forsyth Street, SW (23185) Atlanta, GA 30303	U.S. Nuclear Regulatory Commission 801 Warrenville Road Lisle, IL 60532	U.S. Nuclear Regulatory Commission 611 Ryan Plaza Drive, Suite 400 Arlington, TX 76011

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0237001	10/09/01	10/31/01	

DUTIES OF POSITION - CONTINUED

Reasonable accommodations will be made for qualified applicants or employees with disabilities, except when doing so would pose undue hardship on the employing agency.

QUALIFICATIONS REQUIRED - CONTINUED

supplemented by substantial experience as an investigator with a federal law enforcement investigative agency. Requires leadership ability to coordinate and direct a team which may consist of a mix of interdisciplinary personnel. Criminal investigative experience is essential because the incumbent must be alert to areas of potential criminality in the investigations performed personally as well as in the review of investigations performed by regional investigators. One year of this experience must have been at the next lower grade level or equivalent.

For those persons currently covered under the CSRS the position meets the provision of Title 5 U.S.C., Section 8336(c) (law enforcement). For those persons currently covered under FERS, this position meets the provisions of Title 5 U.S.C., Section 8412(d) (law enforcement).

In the best interest of the NRC, incumbent may be subject to relocation.

RATING FACTORS - CONTINUED

2. Demonstrated ability to collect, prepare, document, analyze and preserve physical and documentary evidence.

(EXAMPLE: Describe specific experience, training, and developmental assignments which demonstrate your skill in gathering facts through such methods as interview, observation, interrogation, and contacts with complainants/allegers or others, and analyzing records to establish facts or obtain evidence.)

3. Demonstrated skill in planning and conducting investigations and preparing concise and accurate investigative reports.

(EXAMPLE: Describe specific experience, training, and developmental assignments which demonstrates your skill in handling investigations to conclusion concerning alleged or suspected violations of Federal laws and agency regulations, including those of relevance to the NRC, such as false statements, substitution of counterfeit parts, whistleblower

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RATING FACTORS - CONTINUED

discrimination, records falsification, etc.)

4. General knowledge of the fundamentals of power reactor construction/operation and radioactive materials principles/applications sufficient to conduct investigations as they relate to the regulatory process.

(EXAMPLE: Describe the specific training, experience and investigative assignments through which you gained the knowledge to perform investigations related to the construction/operation of nuclear power reactors and the principles/applications associated with the possession/use of radioactive materials.)

5. Knowledge of administrative policies, practice, and procedures within the Federal Government and the NRC.

(EXAMPLE: Describe specific experience, training, and developmental assignments which have provided you with knowledge of NRC/Federal Government regulations, policies and procedures for administration and investigation activities, ie: under the Atomic Energy Act of 1954 and/or the Energy Reorganization Act of 1974. Describe how you have applied this knowledge and for what purposes.)

6. Strong communication skills, both orally and in writing.

(EXAMPLE: Describe specific experience, training, and accomplishments which demonstrate your ability to communicate information. What kinds of presentations you have made, to whom, and for what purpose? What type of original writing do you routinely perform? What are some of the most difficult writing assignments you have carried out? **SAMPLES OF WRITTEN WORK ARE REQUIRED**)

EXECUTIVE AGENCIES ARE PROHIBITED FROM ACCEPTING OR CONSIDERING APPLICANTS FOR COMPETITIVE APPOINTMENTS OR POSITIONS BASED ON POLITICAL RECOMMENDATIONS FROM MEMBERS OF CONGRESS, CONGRESSIONAL EMPLOYEES, ELECTED STATE OR LOCAL GOVERNMENT OFFICIALS, AND POLITICAL PARTY OFFICIALS. SUCH OFFICIALS MAY ONLY SUPPLY STATEMENTS REGARDING THE CHARACTER AND RESIDENCE OF THE APPLICANT.